

New Mexico Department of Game & Fish



Job Description

Job Title: Fish & Game Wardens – Basic
Internal Working Job Title: Conservation Officer Trainee
Job ID: TBD

Department Name: NMDGF – Field Operations Division
Location: Statewide
Position #: TBD

Agency Mission & Description

To provide and maintain an adequate supply of wildlife and fish within the state of New Mexico by utilizing a flexible management system that provides for their protection, propagation, regulation, conservation, and for their use as public recreation and food supply.

Purpose of Position

Train for approximately one (1) year to become a commissioned Conservation Officer (Fish and Game Warden) for the State of New Mexico. The training and law enforcement assistance provided is specific to managing the wildlife resources of the State.

Duties Include but not limited to

Training to become a Fish and Game Warden from the Basic to Operational level. While in training the incumbent(s) will attend the law enforcement academy, complete firearm training and qualify with a duty weapon. Will be assigned to a field training officer who will serve as a mentor. Will be required to travel extensively within the state to a variety of training courses and department operations. Learn the proper ways to enforce Wildlife Related Laws and must successfully complete training in all aspects of law enforcement for the Department, learn the proper ways to use enforcement equipment, complete use of force training and learn how to effectively communicate with the public regarding Hunter Education and other Department related issues.

Working Environment

The job requires working outdoors, operating 4x4 and off-highway vehicles, often in inclement weather. Working weekends, occasional holidays, irregular hours, overtime, travel and overnight trips.

Salary

The salary for this position is a Pay Band 55, starting at \$17.03 hourly during recruit training. Upon successful completion of training, recruit will be assigned to a vacant district and advance to a Pay Band 60 (\$19.51 hourly). This position may be used to fill multiple vacancies.

Educational requirements

Bachelor's Degree in one of the following areas: Biology, Fisheries Science/Management, Wildlife Science/Management, Animal Science, Forestry, Forestry Management, Range Science/Management, Agricultural Science, Environmental Science, Wildlife Law Enforcement, Criminal Justice, Ecology, Natural Resource Science/Management or Zoology is required for this position. Candidates selected will be required to show verifiable proof that they have been awarded the appropriate degree at the time application is submitted.

Experience No experience is required for this position.

Supplemental Skills/Abilities

Understanding and knowledge of wildlife management principles and the application thereof. Incumbent must maintain a working knowledge of New Mexico Chapter 17 Statutes, New Mexico State Game Commission Rules and the New Mexico Department of Game and Fish Policy Manual. Incumbent must possess a valid New Mexico Driver's License. Incumbent must demonstrate good judgment under stressful conditions.

Employment Requirements

This position is designated as safety sensitive. Employment is subject to pre-employment and random testing during employment, in accordance with all terms and conditions of federal and State laws, rules and regulations in relation to alcohol and/or drug testing. Applicant must successfully complete all physical fitness test to be eligible to interview and must also successfully pass a Department required psychological exam and a physical examination. A pre-employment background investigation is required. No felony, domestic violence or multiple DWI convictions, or any DWI conviction within the last three (3) years. Nonresident applicants with DWI convictions must review their eligibility requirements to obtain a New Mexico driver's license. Must be eligible to possess and maintain a valid New Mexico driver's license as statewide travel is required. Must be current on child support payments.

How to Apply

To apply for a job:

Applicants must apply online through New Mexico State Personnel Office (SPO) when the job is posted open. You must follow the SPO application directions thoroughly, attach official transcripts and complete the supplemental questions. It is critical that your online application and attachments are correct and complete to be eligible for the qualifying list sent to Game & Fish. <http://www.spo.state.nm.us/>

For more information, please contact the Field Operations Division at DFG-FieldOps@state.nm.us 505-476-8085 or Human Resources Manager Ellen.Skaggs@state.nm.us

The Hiring Process:

- Apply at by the deadline (job close date) and successfully complete all required criteria.
- Qualified applicants will then receive an invitation via email to a physical pre-assessment fitness test and interview in Santa Fe, NM.
- The testing is based on the NM Law Enforcement Academy entrance standards for physical fitness (see physical fitness standards). Applicants should immediately begin preparing to meet the fitness standards. Applicants must successfully complete all physical fitness tests to be eligible for an interview.
- Applicants must successfully pass a Department required examination.
- Applicants must successfully pass a Department required background questionnaire.
- Interviews will be conducted by a hiring panel (committee), interview questions are job related. Applicants should demonstrate general knowledge, skills and ability specific to the job they are applying for.
- Applicants successful in the fitness test and who meet the hiring panels' interview criteria will be required to stay in Santa Fe for several more days.
- Each applicant will receive a physical examination by medical professionals.
- Each applicant will receive a psychological examination by a licensed psychiatrist.

Only applicants that successfully complete all the hiring criteria will be considered for employment.